



THE BRITISH ATHLETES COMMISSION LIMITED

Athlete Mentoring Network

ROLE DESCRIPTION

ROLE TITLE: Regional Mentor

RENUMERATION: £200 per day or £25 per hour

RESPONSIBLE TO: Chief Executive or nominated Executive Committee Member

MAIN PURPOSE OF THE ROLE:

To act as a Regional representative for the BAC and to assist the Chief Executive in providing support and mentoring to athletes in the Region on an “as needs basis”. To attend meetings on behalf of BAC when requested.

To provide advice and direction to the BAC on a specialist area, to be agreed with the Chief Executive.

DUTIES AND RESPONSIBILITIES:

1. At the direction of the Chief Executive, to provide support and mentoring to selected member athletes of BAC. This may involve:
 - Supporting an athlete through a disciplinary case brought by a National Governing Body.
 - Support and advise a member athlete who is considering an appeal over a decision made by the NGB.
 - Advise and mentor a member athlete undergoing a case involving a Doping infringement.
 - To support BAC in the development of its policies as appropriate.
2. To attend meetings on behalf of BAC, as requested by the Chief Executive.
3. To ensure that both the athletes and BAC’s integrity and confidence is maintained.
4. To keep appropriate records of all meetings and conversations relating to the work commissioned.
5. To liaise with the Chief Executive or nominated Executive Committee Member at regular intervals before committing the BAC to a contracted course of action.
6. To provide papers for the BAC Council as necessary.

7. To make recommendations to the Chief Executive concerning the future direction of the BAC and its development work.

PERSONAL

1. To maintain professional standards in relationships, including non-discriminatory practices and to maintain the high level of confidentiality and discretion expected of a Regional Mentor.

PERSON SPECIFICATION

Regional Mentors, BAC

Essential	Desirable
Knowledge and understanding of the sporting structures operating in the UK, including NGB's Home Nation Sport Councils and UK sport.	Experience and knowledge of elite sporting performance and the particular pressures faced by athletes at Olympic level.
Need to work in confidence on behalf of both the athlete and BAC.	High levels of negotiating skills
To maintain high professional and personal standards when representing BAC	Ability to take informed decisions based on available evidence.
To work to tight deadlines.	Experience of working with volunteers.
To keep appropriate records of meetings and provide status reports as requested	Experience of working with Council members.
Experience of developing positive relationships to gain an individuals trust and to keep confidences.	